

# Transfer Student Application Procedure and Credit Evaluation

Transfer students are welcome to both Wilmington College locations. College personnel will make every effort to facilitate a smooth transition into the Wilmington College community.

The following documents are required to complete an admission file:

- Application for Admission – the online application from the College’s website at <http://www.wilmington.edu> is preferred. There is no application fee required.
- Official, final college transcripts from each college attended (or registered for classes if withdrawn)
- Official college transcript showing courses in progress if the student is currently enrolled in classes
- Official high school transcript if applicant has completed less than 12 semester hours of college coursework and/or has not earned an Associate or Bachelor’s degree

All official, final college transcripts must be received before classes begin for the semester in which the student is enrolling. Students will not be permitted to attend class and class registrations will be cancelled if all official transcripts are not received by the deadline stipulated in the student's acceptance letter. All documents should be sent directly to the Office of Admission, 1870 Quaker Way, Wilmington, Ohio 45177.