

Career Services

We help our students and alumni of Wilmington College to define a unique vision for their career and life, and connect them in multidimensional, personalized ways to the resources, people, organizations, and opportunities that will enable them to make that vision a reality. These developed skills **are necessary to manage life-work planning through career education and career counseling services**. The Office of Career Services is here to help students connect between their academic work and aligns to the world of work beyond the classroom. Whether you are thinking about internships, summer jobs, on/off-campus employment, work after graduation, or graduate school, we are here to assist.

All the services offered are geared towards the ultimate objective of being career ready and helping students find their unique place in the world and obtain meaningful employment. The primary goal of the office is to teach students and alumni the career readiness competencies they need to independently handle their life-career planning. However, the office does not serve as a job placement agency for students/alumni but connects them to career/employment opportunities whether on campus or in the marketplace.

Career Services defines career readiness as the attainment and demonstration of requisite competencies that broadly prepare college students for a successful transition into the workplace.

Career Readiness Competencies:

- Critical Thinking/Problem Solving
- Oral/Written Communications
- Teamwork/Collaboration
- Digital Technology
- Leadership
- Professionalism/Work Ethic
- Career Management
- Global/Intercultural Fluency

Services:

- **Career coaching/counseling** (Variety of personal assessments, goal setting, career planning, graduate school)
- **Career development workshops**, webinars, and scheduled individual meetings in person, through Handshake or through digital meetings
 - Resume
 - Cover Letters
 - Job Applications
 - Interviewing
 - LinkedIn
 - Job Search Strategies
 - Hidden Job Market
 - Salary Negotiations
 - Culture/Fit
 - 60 Second Commercial (Elevator Speech)
 - Professionalism in the Workplace
 - Portfolio Development

- Career Timeline Mapping
- 4-year Career Readiness Strategy
- Facilitated opportunities for students to connect with potential employers such as **career fairs**, and **on-campus recruiting events**
- **Internship advising and administration for academic credit**
- Graduate school resources
- Employment/internship listings are through HANDSHAKE: app.joinhandshake.com/login
Please visit the **Career Service webpage** <https://www.wilmington.edu/career-services/> for current internship policy, on-line resources, schedule of workshops, and on-line calendar. To schedule individual appointments schedule on HANDSHAKE on the career services website or call the office at 937-481-2299. Specific internship documents, internship postings and campus employment, job and internship postings can be found through HANDSHAKE as well.